

August 31, 2016

NDDOT seeks Bismarck sites for vehicle registration self-service machines

The North Dakota Department of Transportation (NDDOT) is seeking locations within the city of Bismarck to place a motor vehicle registration Self-Service Terminal (SST) machine.

As part of a pilot project, three terminals will be located within the city of Bismarck for one year. Two terminals will be placed in selected locations and one will be located within the customer service area of the NDDOT building. "We want to offer the convenience of self-service terminals, which would allow citizens accessibility to renew and print their vehicle renewals when it's suitable for their schedule," said Mark Nelson, NDDOT Deputy Director of Driver and Vehicle Services.

The 24-hour terminal is a fully automated motor vehicle registration renewal station that will dispense license plate renewal registration cards and motor vehicle tabs on the spot. A vehicle owner can navigate through the easy touch screen (voice assistance available) with a valid North Dakota driver's license; North Dakota identification card; or if a company, the information provided on their renewal notice such as their invoice number. Once the payment has been submitted and the transaction is complete, the vehicle's renewed registration card and tab are dispensed directly from the machine.

The SST allows vehicle owners to register their vehicle(s) up to 60 days prior to their expiration. Vehicle owners can use the terminal with the proper identification. Acceptable forms of payment will be restricted to credit cards (AMEX, MC, VISA, Discover, and pin-less Debit cards).

Business or retail owners interested in providing a location for a motor vehicle registration SST can review the request-for-site proposal with detailed information outlining specific criteria on NDDOT's website at dot.nd.gov or [this link](#). Some of the criteria includes 24/7 accessibility, an indoor or secure vestibule with sufficient heating and cooling, as well as providing other equipment and electrical needs. Prospective SST location providers with questions may make inquiries to NDDOT by phone at (701) 328-2545, or by email at dot@nd.gov with the subject line "RFP for SST Site Proposal."

Proposals must be submitted to NDDOT by 5 p.m. (CDT) on Friday, Sept. 23, 2016.